

Staff Report

Subject: Approval of Moffatt & Nichol Modification No. 1 for Construction Administration Services for the Rahn Station Road and McCall Road Roundabout

Author: Brooke Sutherland, Engineering Project Coordinator

Department: Procurement, Engineering

Meeting Date: September 15th, 2026

Item Description: Consideration to approve Modification No. 1 with Moffatt & Nichol for construction administration services associated with the Rahn Station Road and McCall Road Roundabout project.

Summary Recommendation: Staff recommends approval of Modification No. 1 with Moffatt & Nichol in the amount of \$216,320.80 for construction administration services for the Rahn Station Road and McCall Road Roundabout project.

Executive Summary / Background:

Moffatt & Nichol previously provided engineering design services for the Rahn Station Road and McCall Road Roundabout project. The firm is finalizing the engineering design, with bidding anticipated in October or November 2026 and construction expected to begin in early 2027. Modification No. 1 adds construction administration services for the anticipated 365-day construction period.

The proposed scope includes project management and utility coordination, a pre-construction conference, responses to contractor requests for information, bi-weekly progress meetings, submittal reviews, construction inspection, pay application review, contractor coordination, record drawings, substantial and final completion inspections, contract closeout, and coordination with the County's separately contracted construction testing consultant.

The detailed fee estimate includes 1,132 hours of construction administration services totaling \$213,382.00, plus \$2,938.80 in miscellaneous expenses, for a total Modification No. 1 amount of \$216,320.80. The modification will increase the current engineering budget from \$208,756.00 to \$425,076.80.

Alternatives for Commission to Consider:

1. Approve Modification No. 1 with Moffatt & Nichol.
2. Do not approve
3. Provide staff with direction

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: Procurement, Engineering

Funding Source: Capital Improvement Budget

Attachments: Moffatt & Nichol Construction Services Proposal – Modification No. 1
Attachment 1 – Construction Administration Fee Estimate