

Staff Report

Subject: Planning Board Appointment

Author: Stephanie Johnson, County Clerk

Department: Administration

Meeting Date: September 15, 2026

Item Description: Consideration to approve the appointment of Jan Jackson to the Planning Board as representative for the Fourth District

Summary Recommendation:

Commissioner Helmly approves appointment of Jan Jackson as representative for the Fourth District.

Executive Summary:

The current members are as follows:

Troy Smith – *District 1*

Jack Patrick – *District 2*

Walter R. Boykin – *District 3*

Vacant – *District 4*

Vacant – *District 5*

If approved for appointment Jan Jackson will fulfill the unexpired term of the seat vacated by C. Neal Kessler Jr, August 12, 2026. This term is set to expire January 1, 2030.

Background:

The Planning Board consists of five members, one representing each of the respective commissioner districts of the county. The members of this Board were established by ordinance to serve staggered terms of office. This term will expire January 2030.

Alternatives for Commission to Consider:

1. Approve to appoint Jan Jackson to the Planning Board as representative for the Fourth District.
2. Do not approve the appointment.
3. Provide Staff with direction.

Recommended Alternative: Staff recommends Alternative# 1

Other Alternatives: N/A

Department Review: Administration

Funding Source: The members of the Planning Board are paid a \$100.00 stipend per meeting.

Attachments:

1. Member Profile Application
2. Article VII – Planning Board Ordinance
3. Bylaws