

## Staff Report

**Subject:** Pond Change Order 1 for Effingham County Small Parks Renovations – Park Surveys

**Author:** Danielle Carver, Procurement and Capital Projects Manager

**Department:** Public Works

**Meeting Date:** November 19, 2024

**Item Description:** Consideration for approval of Change Order No.1 for environmental delineation and boundary survey work required for various small parks renovations

**Summary Recommendation:** Staff recommends approval of Change Order No. 1 to proceed with the environmental delineation and site surveys as outlined in Task Order 2024-009.

### Executive Summary/Background:

Effingham County has engaged Pond & Company to complete a series of renovations across multiple small parks. Originally, GIS and National Wetland Inventory (NWI) base data were used for preliminary designs, but further site-specific environmental and boundary data are now necessary to complete final designs and meet permitting requirements. In a meeting on September 3, 2024, the county requested Pond & Company to conduct on-site delineations of water resources, including wetlands, and additional boundary surveys.

The updated scope includes:

- **Task 1:** Wetlands and water resource delineation for Clyo, Baker Lake Park, and Effingham Recreation Center.
- **Task 2:** Comprehensive boundary survey for Atlas Sand Mine (360 acres).
- **Task 3:** Boundary survey for Tommy Long Boat Ramp for legal verification.
- **Task 4:** Boundary and topographic surveys for Meldrim Park, Clyo Community Center, Effingham County Recreation Center, and Pineora Park.

The total cost of Change Order No. 1 is **\$101,900**, and it will allow the County to complete the required design phases with accurate site information for compliance and planning.

### Alternatives for Commission to Consider

1. Approval of the proposed Change Order No. 1 for environmental delineations and boundary surveys.
2. Take no action.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** County Manager, Capital Projects

**Funding Source:** 2025 Capital Projects Budget

**Attachments:** Task Order 2024-009 and Change Order No. 1