

Staff Report

Subject: Approval to renew the McDaniel Supply Company Agreement with the Effingham County Prison

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Department: Prison

Meeting Date: November 19, 2024

Item Description: Consideration to renew the agreement with McDaniel Supply Company and the Effingham County Prison

Summary Recommendation: Staff recommends approval to renew the agreement with McDaniel Supply Company and the Effingham County Prison

Executive Summary/Background:

- Effingham County Prison has been in partnership with McDaniel Supply Company since 2016 for the provision of commissary and trust fund accounting services under RFP No. 16-16-002. This contract supports inmate needs by allowing access to essential items through a commissary system, which also generates revenue for the county.
- Amendment No. 1 to the contract introduces two inmate-accessible vending machines to be installed by McDaniel Supply Company at the prison. The amendment, effective November 21, 2023, increases the vending commission rate from 20% to 25%, enhancing revenue. The county will provide the necessary power for these machines, while McDaniel Supply retains ownership and responsibility for machine maintenance and item supply. Prison staff will handle the loading of items supplied by McDaniel Supply into the machines.
- Renewing the contract with this amendment will ensure continuity of services and allow additional revenue generation, improving service accessibility for inmates.

Alternatives for Commission to Consider

1. Approval of the renewal with McDaniel Supply Company Agreement with the Effingham County Prison.
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Prison, Purchasing, County Attorney

Funding Source: Prison Operating Budget

Attachments: MSC Agreement and Amendment