

## Staff Report

**Subject:** Approval of JMT Right-of-Way Services Contract Amendment No. 3 for the Low Ground Road Improvement Project

**Author:** Brooke Sutherland, Engineering Project Coordinator

**Department:** Procurement, Engineering

**Meeting Date:** November 3<sup>rd</sup>, 2026

**Item Description:** Consideration to approve Amendment No. 3 to the Right-of-Way Services Contract with JMT for additional right-of-way acquisition services associated with the Low Ground Road Improvement Project.

**Summary Recommendation:** Staff recommends approval of Amendment No. 3 to the Right-of-Way Services Contract with JMT for additional right-of-way acquisition services associated with the Low Ground Road Improvement Project.

### Executive Summary / Background:

JMT submitted Amendment No. 3 to the Right-of-Way Services Contract for the Low Ground Road Improvement Project to provide additional services associated with ongoing right-of-way acquisition activities.

The amendment includes three (3) septic cost-to-cure reports totaling \$15,000.00, twenty (20) updated acquisition offers totaling \$20,000.00, twenty-five (25) appraisals totaling \$62,500.00, five (5) cost estimate updates totaling \$1,375.00, and one (1) additional parcel negotiation for \$2,500.00.

The proposed amendment totals \$101,375.00, increasing the contract amount from \$290,600.00 to \$391,975.00. These additional services will support the continued right-of-way acquisition process for the Low Ground Road Improvement Project.

Alternatives for Commission to Consider:

1. Approve Amendment No. 3 to the Right-of-Way Services Contract with JMT
2. Do not approve
3. Provide staff with direction

**Recommended Alternative:** 1

**Other Alternatives:** 2, 3

**Department Review:** Procurement, Engineering

**Funding Source:** Capital Improvement Budget

**Attachments:** JMT Right-of-Way Services Contract Amendment No. 3 – Low Ground Road Improvement Project