

Staff Report

Subject: Ratification of Food Services Agreement with Trinity Services Group, Inc.

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Department: Procurement, Prison, Jail and Senior Center

Meeting Date: September 1, 2026

Item Description: Consideration to ratify and affirm the Food Services Agreement with Trinity Services Group, Inc. for RFP No. 26-RFP-127, Food Services for Effingham County Prison, Jail, and Senior Citizens Center 2026.

Summary Recommendation: Staff recommends the Board ratify and affirm the Food Services Agreement with Trinity Services Group, Inc. for food services for the Effingham County Prison, Jail, and Senior Citizens Center, effective September 1, 2026, and authorize County staff to administer the Agreement according to its terms.

Executive Summary/Background:

Effingham County issued RFP No. 26-RFP-127 for Food Services for Effingham County Prison, Jail, and Senior Citizens Center 2026. Proposals were due August 7, 2026 at 2:00 p.m. The evaluation process reviewed experience and capability, schedule for implementation, financial stability, and price proposal.

Four vendors were scored. Trinity Services Group, Oldsmar, FL, received the highest total score of 93.8 and was the vendor recommended by the evaluation process.

The current food service provider contract ends August 31, 2026, and the selected provider is intended to begin services on September 1, 2026. The Food Services Agreement was signed by County Manager Tim Callanan on August 20, 2026, and by Trinity Services Group, Inc. on August 24, 2026. The initial term runs from September 1, 2026 through August 31, 2027, with automatic one-year renewals unless non-renewal notice is provided as stated in the Agreement.

The Agreement provides per-meal pricing based on meal volume. Jail and prison inmate meal rates are listed at \$1.875, \$1.741, or \$1.645 per meal depending on monthly volume. Senior Citizens Center meals are listed at \$5.348 per meal. The total annual cost will depend on the number of meals served.

Alternatives for Commission to Consider:

1. Ratify and affirm the Food Services Agreement with Trinity Services Group, Inc.
2. Do not ratify and affirm.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Procurement, Prison, Jail and Senior Center

Funding Source: Capital Improvement Budget FY27

Attachments: Bid Tabulations, Contract for Ratification