

Staff Report

Subject: Approval of Change Order #2 for StageFront for the AV upgrades at the Judicial Complex

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Department: Court Services

Meeting Date: September 5, 2023

Item Description: Change Order for StageFront for the AV upgrades at the Judicial Complex

Summary Recommendation: Staff recommends approval of Change Order #2 for StageFront for the AV upgrades at the Judicial Complex

Executive Summary/Background:

- StageFront is currently contracted with Effingham County to provide AV upgrades to the Judicial Complex building. Change Order 1 was approved to convert the Community Room into a Courtroom.
- The Court Report system that Stage Front included in their proposal was a Tascam system. Staff is having issues with this system, so Stage Front has provided Change Order 2. This will give a credit back to the County for the Tascam system and allow for a new BIS Digital system for all 5 rooms.

- Credit back to the County: **-\$10,189.35**

5	Tascam IF-DA2	\$589.71	\$2,948.55
5	Tascam SS-R250N	\$1,195.59	\$5,977.95
5	Tascam US-4x4HR	\$252.57	\$1,262.85
	Total Credit		\$10,189.35

- BIS Digital system: \$27,999.63
 - Total charge for CO2: \$17,810.28
- This change order brings the overall contract amount to \$576,290.23.

Alternatives for Commission to Consider

1. Approval of Change Order for StageFront for the AV upgrades at the Judicial Complex in the amount of \$17,810.28
2. Deny Change Order
3. Take no action.

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: Finance, County Manager, Clerk of Court

Funding Source: \$540,000 currently budgeted in General Fund. Budget Amendment will be necessary to cover the additional cost.

Attachments: Change Order for StageFront