

## Staff Report

**Subject:** Approval of Change Order #5 for Task Order 22-006 with Pond & Company for the Stormwater Master Plan

**Author:** Alison Bruton, Purchasing Agent

**Department:** Public Works

**Meeting Date:** September 5, 2023

**Item Description:** Change Order #5 for Task Order 22-006 with Pond & Company for the Stormwater Master Plan

**Summary Recommendation:** Staff recommends approval of Change Order #5 for Task Order 22-006 with Pond & Company for the Stormwater Master Plan for a total contract addition of \$35,000

### Executive Summary/Background:

- In 2021, the County received a Coastal Incentive Grant for the Stormwater Master Plan.
- The scope of the grant and the contract awarded to Pond and Company to prepare the Masterplan in May 2022. This original agreement was based on modeling the 8 southern HUC 12 watersheds and a previous change order was approved to add the northern 7 HUC 12 watersheds that were not included in the original scope.
- Change Order 4 was originally requested because Pond had identified 126 additional structures that were not associated with road crossing that intersected the public hydroline data. Due to other scoping issues, and because this additional information is not required per the grant, Pond is proposing a deduct of the \$40,000 allotted for CO4.
- Pond is requesting an additional \$75,000 be added to the contract total to complete the Masterplan development for the northern HUC12 watersheds which also includes an analysis of the model results, preparation of figures, capital improvement evaluation, cost estimating, and infrastructure condition assessments. With the \$40,000 deduction, this will result in a contract increase of \$35,000.
- Pond previously invoiced \$12,000 against Change Order No. 4 for the preparation of the GIS database development that was required for the additional field data collection effort. This amount (\$12,000) will be credited to the County on the next monthly invoice.
- This request has been approved by Effingham County staff and Thomas and Hutton.

### Alternatives for Commission to Consider:

1. Approval of Change Order #5 for Task Order 22-006 with Pond & Company for the Stormwater Master Plan in the amount of \$35,000 bringing the total contract price to \$350,554.48.
2. Take no action

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** County Manager, Project Manager, Finance, Purchasing, T&H

**Funding Source:** Fund #560-4910-560-54-3000

**Attachments:** Change Order 5 Request from Pond & Company