

Staff Report

Subject: Transportation Services Agreement with Coastal Regional Commission for Senior Center

Author: Danielle Carver, Procurement and Contracts Manager

Department: Senior Center

Meeting Date: July 21, 2026

Item Description: Consideration to approve a Transportation Services Agreement between the Effingham County Board of Commissioners and the Coastal Regional Commission for transportation services supporting the Senior Center.

Summary Recommendation: Staff recommends approval of the Transportation Services Agreement with the Coastal Regional Commission to provide transportation services for participants of the Senior Center for the period of July 1, 2026, through June 30, 2027.

Executive Summary / Background:

The Springfield Senior Citizens Center utilizes transportation services provided by the Coastal Regional Commission (CRC) to assist senior citizens with transportation to and from the Center and other approved destinations. The Coastal Regional Commission operates a coordinated regional transit program serving the coastal region through the Georgia Department of Transportation's Federal Transit Administration Section 5311 Program and the Georgia Department of Human Services transportation program.

The proposed agreement establishes the responsibilities of both parties for the coordination and delivery of transportation services. Under the agreement, Effingham County will coordinate and schedule transportation requests for Senior Center participants, while the Coastal Regional Commission will provide vehicles, drivers, maintenance, insurance, and operational support necessary to provide the service. The agreement also outlines scheduling requirements, safety standards, cancellation procedures, and invoicing requirements.

The agreement is effective **July 1, 2026, through June 30, 2027**, with the option to renew upon mutual written agreement of both parties.

Alternatives for Commission to Consider:

1. Approve the Transportation Services Agreement with the Coastal Regional Commission.
2. Do not approve and instruct staff to initiate a new procurement process.
3. Provide alternative direction to staff.

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: Procurement, Senior Center

Funding Source: Senior Services Operating Budget

Attachments: A