

Staff Report

Subject: Renewal of Agreement with i3 Verticals, LLC (dba CJT Software) for a new software program for Effingham County Probate Court

Author: Alison Bruton, Purchasing Agent

Department: Probate Court

Meeting Date: December 5, 2023

Item Description: Renewal of Agreement with i3 Verticals, LLC (dba CJT Software)

Summary Recommendation: Staff recommends renewal of Agreement with i3 Verticals, LLC (dba CJT Software) for a new software program for Effingham County Probate Court

Executive Summary/Background:

- Effingham County Probate Court is in need of an updated software program for their department. Some of the included items are:
 - Case Management
 - Online Marriage and Firearm Applications
 - Caseload Reporting
 - Automatic State mandated updates
 - Data backup and more
- The Effingham County Law Library will pay the initial start-up fee of \$25,000.00 and Probate Court will be responsible for the \$450.00 monthly fee from their operating budget.
- The initial term of this agreement is for three (3) years and will renew for successive terms of one (1) year unless either party provides written notice with intent not to renew as specified in the agreement.
- This agreement has been reviewed and approved to form by the County Attorney.

Alternatives for Commission to Consider

1. Renewal of Agreement with i3 Verticals, LLC (dba CJT Software) for a new software program for Effingham County Probate Court
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing, Probate, Finance

Funding Source: Probate Operating Budget

Attachments:

1. Agreement with i3 Verticals, LLC (dba CJT Software)