

## **Staff Report**

**Subject:** Approval of Proposal from Cogdell Mendrala Architects for Design Services

**Author:** Alison Bruton, Purchasing Agent

**Department:** ECSO/Magistrate

**Meeting Date:** December 5, 2023

**Item Description:** Proposal from Cogdell Mendrala Architects for Design Services

**Summary Recommendation:** Staff recommends approval of the Proposal from Cogdell Mendrala Architects for Design Services for the ECSO Training Facility and Magistrate Court.

### **Executive Summary/Background:**

- Cogdell Mendrala Architects is on the Effingham County IDC list. With guidance from Albeck Group, staff requested a proposal from Cogdell Mendrala for design services. This facility will serve as a training space for ECSO as well as Magistrate Court services.
- This proposal includes the development of the contract documents (plans, details, specs), and assistance with the bidding and contract administration for construction. The NTE fee proposed is \$494,000.00, which includes a \$6,500 NTE reimbursable allotment and three (3) lump sum services:
  - Topographical Survey with Utility Locates - \$14,350
  - Geotechnical Investigation - \$10,500
  - Programming - \$18,375
- This proposal has been reviewed by staff and Albeck personnel and all recommend award.

### **Alternatives for Commission to Consider**

1. Approval of Proposal from Cogdell Mendrala Architects for Design Services in the amount of \$494,000.00
2. Take no action.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** County Manager, CIP Manager, Albeck Group

**Funding Source:** SPLOST, budget amendment will be necessary

**Attachments:** Proposal from Cogdell Mendrala Architects