

Staff Report

Subject: Renewal of communications tower lease agreement with the State Properties Commission for antenna/receiver space

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Department: Purchasing / EEMA

Meeting Date: May 21, 2024

Item Description: Consideration to renew the Communications Tower Lease Agreement with the State Properties Commission for antenna/receiver space on the County tower located at the transfer site on Courthouse Road.

Summary Recommendation: Staff recommends approval.

Executive Summary/Background:

- The County currently has a lease agreement in place with the State Properties Commission for antenna/receiver space on the County tower located at the transfer site on Courthouse Road. The terms of the lease agreement are October 1st, 2016 through June 30th, 2017 with eight (8) subsequent one year renewals at the end of each term.
- The fee for the space is \$1.00 per year.
- The County provides standard utility power and back-up generator.
- The County Attorney has previously reviewed and approved to form the lease agreement.

Alternatives for Commission to Consider

1. Board approval to allow the lease agreement with the State Properties Commission for antenna/receiver space on the County tower located at the transfer site on Courthouse Road to automatically renew for the period July 1, 2024 through June 30, 2025.
2. Cancel the lease agreement.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing & EEMA

Funding Source: The cost incurred by the County is for standard utility power, upkeep of the tower and upkeep of the back-up generator.

Attachments:

Lease Agreement with the State Properties Commission.