

## Staff Report

**Subject:** UGA Extension Office staffing contract revised  
**Author:** Mark W. Barnes, Finance Director  
**Department:** Finance  
**Meeting Date:** 7/15/25  
**Item Description:** Consideration to approve the revised FY 2026 UGA Extension Office personnel agreement

### **Summary Recommendation:**

Staff is requesting approval of the revised FY 2026 UGA Extension Office personnel agreement.

### **Executive Summary:**

In prior fiscal years, the personnel at the UGA Extension Office were treated as employees of both UGA and the County. In order to simplify this arrangement, in FY 2023 the County contracted with UGA in such a way that the Extension Office personnel would be employed fully by UGA, and the County would reimburse UGA for its share of the costs, on a quarterly basis. The FY 2025 contract total was for \$240,059 and this revised proposed FY 2026 contract is for \$254,473.

### **Background:**

1. As in FY 2025, this FY 2026 contract is for six positions
2. In the County's FY 2026 budget book, an estimated figure was used for the Extension Office budget so it will be amended to reflect this contract amount

### **Alternatives for Commission to Consider:**

1. Approve the revised FY 2026 UGA Extension Office personnel agreement.
2. Do not approve the revised FY 206 UGA Extension Office personnel agreement.
3. Provide staff with direction.

### **Recommended Alternative:**

Staff recommends Alternative number 1 – Approve the FY 2026 UGA Extension Office personnel agreement.

### **Other Alternatives:**

N/A

**Department Review:** *(list departments)*

Finance

**Funding Source:**

General Fund, UGA Extension Office department

**Attachments:**

FY 2026 UGA Extension Office personnel agreement

FY 2026 UGA Extension Office personnel memo