

Staff Report

Subject: UGA Extension Office staffing contract
Author: Mark W. Barnes, Finance Director
Department: Finance
Meeting Date: 7/2/24
Item Description: Consideration to approve the FY 2025 UGA Extension Office personnel agreement

Summary Recommendation:

Staff is requesting approval of the FY 2024 UGA Extension Office personnel agreement.

Executive Summary:

In prior fiscal years, the personnel at the UGA Extension Officer were treated as employees of both UGA and the County. In order to simplify this arrangement, in FY 2023 the County contracted with UGA in such a way that the Extension Office personnel would be employed fully by UGA, and the County would reimburse UGA for its share of the costs, on a quarterly basis. The FY 2024 amended contract total was for \$234,215 and this proposed FY 2025 contract is for \$229,983. The slight decrease is due to changes in retirement system participation.

Background:

1. As in FY 2024, this FY 2025 contract is for six positions
2. Amended FY 2024 contract was \$234,215. This FY 2025 contract is for \$229,983
3. Actual expenses for the contract could be lower, depending on insurance selections when vacancies are filled
4. This contract is currently funded in the FY 2025 budget

Alternatives for Commission to Consider:

1. Approve the FY 2025 UGA Extension Office personnel agreement.
2. Do not approve the FY 2025 UGA Extension Office personnel agreement.
3. Provide staff with direction.

Recommended Alternative:

Staff recommends Alternative number 1 – Approve the FY 2025 UGA Extension Office personnel agreement.

Other Alternatives:

N/A

Department Review: *(list departments)*

Finance

Funding Source:

General Fund, UGA Extension Office department

Attachments:

FY 2025 UGA Extension Office personnel agreement