

## Staff Report

**Subject:** Stormwater Master Plan – Change Order 2  
**Author:** Eric Larson, Asst. County Manager  
**Department:** Engineering  
**Meeting Date:** September 20, 2022  
**Item Description:** Approve a change order to create a Social Pinpoint Website to educate and inform the public and solicit input on the Stormwater Master Plan.

### Summary Recommendation:

The County staff would like to add the creation of a project website using Social Pinpoint to the Stormwater Master Plan project. This will allow citizens to review the project reports and documents, report problems, and make comments in addition to the one public meeting that is currently scheduled.

### Executive Summary/Background:

- In 2021, the County received a Coastal Incentive Grant for the Stormwater Master Plan.
- The scope of the grant and the contract awarded to Pond and Company to prepare the Masterplan in May 2022 included a public education and outreach component. The scope proposed a public meeting to solicit feedback on the draft document.
- Original Contract = \$220,600.00
- Previous change orders = \$11,954.48
- This change order = \$13,000.00

### Alternatives for Commission to Consider

- 1 - Approve the change order #2 for the stormwater master plan.
- 2 – Take no action; seek additional information
- 3 – Deny; Public input will be limited to one public meeting after the draft document is created.

**Recommended Alternative:** Alternative 1

**Other Alternatives:** Alternative 2

**Department Review:** Engineering, Finance

**Funding Source:** Fund #560-4910-560-54-3000.

**Attachments:** 1. Change Order #2 request