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June 29, 2022

Mr. Eric W. Larson, PE, AICP, CFM, CPSWQ
Assistant County Manager
Effingham County Board of Commissioners
804 S Laurel Street
Springfield, Georgia 31329

RE: Stormwater Master Plan
Social Pinpoint – Owner Requested Change Order

Dear Mr. Larson:

Pond and Company (Pond) is pleased to present this change order proposal for developing a Social Pinpoint interactive map and survey to facilitate public input on the Effingham County Stormwater Master Plan. Social Pinpoint will be used to gather public input on flooding concerns, maintenance identification needs, water quality concerns and other miscellaneous community observations.

Pond proposes the following:

SCOPE OF SERVICES

Pond will develop a landing page describing the intent of the stormwater master plan and will include an announcement for the date, time and location of the public meeting. The site will also include the development of an interactive map with the capability of placing geolocated comments. The interactive map will be developed and submitted for the County’s review on or before July 15th. This will allow for the platform to be active prior to the public meeting advertisement on the week of the July 25th. Once the Social Pinpoint platform is public, Pond will monitor public input and categorize comments into common concerns/input. Additionally, the anecdotal information will be used to assist with verifying potential problem areas identified by the stormwater model developed under Task 2 and inform decisions regarding the Rehabilitation Plan and Expansion Plan developed under Task 4 and Task 5, respectively.

COST INFORMATION

Pond will perform the services listed list above as described in this Scope of Services for a lump sum fee of Thirteen Thousand Dollars (\$13,000).

Services not specifically included in the proposal tasks, or task additions requested after professional services have commenced, will be considered additional / out of scope services and will be approved via a contract change order prior to commencement of the additional work.

Architects
Engineers
Planners
Constructors

CONDITIONS OF SERVICE

- Pond will be given notice to proceed on or before July 6th.
- The Social Pinpoint site will remain public until September 16th. Comments received after August 31st may not be able to be addressed in the Stormwater Master Plan prior to the September 30th grant deadline.

AUTHORIZATION AND CONTRACTUAL CONDITIONS

To authorize this work, please provide Pond with the necessary written authorization. Please note that the agreed upon terms and conditions listed in TO 22-005 dated May 17, 2022, shall apply to the authorized scope of services.

CLOSING

Pond appreciates the opportunity to provide our professional services for this project. We are available at your convenience to discuss the contents of this scope of work or other aspects of the project.

Pond & Company



Chris Fagerstrom, PE
Associate Principal | Director of Water Resources
Project Manager



Melissa Phillips
Business Development Manager
Client Liaison

ACCEPTED BY (NAME): Wesley Corbitt, Chairman, Board of Commissioners

ACCEPTED BY (SIGNATURE): _____

DATE: _____

ATTEST BY: (NAME): Stephanie Johnson, County Clerk

ATTEST BY: (SIGNATURE): _____

