

Non-Disclosure List Policy

Purpose

This policy outlines the requirements for placing a parcel on the Non-Disclosure List and the procedures for removing a parcel from that List pursuant to O.C.G.A. §§15-5-112 and 50-18-78.

Requirements for Adding a Parcel to the Non-Disclosure List—Law Enforcement Officers and Spouses

- The parcel must be titled in the qualifying Law Enforcement Officer's name and/or their spouse's name.
- The Law Enforcement Officer or applying spouse must provide proof of qualifying employment by showing a valid department-issued badge or a verification letter on official employer letterhead
- The Law Enforcement Officer or applying spouse must provide a filled Non-Disclosure Request form applicable to Law Enforcement Officers and Spouses.
- The Request must be submitted in person, by mail, or by email.

Requirements for Adding a Parcel to the Non-Disclosure List—Judges and Spouses

- The parcel must be titled in the qualifying Judge's name and/or their spouse's name.
- The Judge or applying spouse must provide a filled Non-Disclosure Request in the form supplied by the Administrative Office of the Courts.
- The Request must be submitted in person, by mail, or by email.

Requirements for Removing a Parcel from the Non-Disclosure List

A request submitted in person by the property owner or spouse; OR
A notarized letter from the property owner(s) authorizing removal; OR
A certified copy of the protected person's death certificate.

Eligibility for Non-Disclosure

- The State of Georgia and its agencies, departments, or commissions.
- Any county or municipality and their agencies, departments, or commissions.
- Law enforcement.
- The federal government and its agencies, departments, or commissions.
- Other political subdivisions of the state.
- Teachers in public, charter, or nonpublic schools.
- Early care and education programs administered through the Department of Early Care and Learning.

Request Form for Protected Persons Pursuant to OCGA § 15-5-111(3)

Effective July 1, 2025

Instructions: Complete this form to request the appropriate restriction form pursuant to OCGA § 15-5-111(3) from the associated judge's corresponding court council. This form must be completed and signed by the qualified protected person. For requests made in person, the requestor may be required to present valid identification.

REQUESTOR CONTACT INFORMATION

Printed Name: _____

Telephone Number: _____

E-mail Address: _____

QUALIFICATION

As authorized by OCGA § 15-5-112, I am qualified to make this request because I am a:

- ☐ Current or former judge or justice of the State of Georgia or the United States, or
- ☐ Spouse of a current or former judge or justice of the State of Georgia or the United States.

Jurisdiction or Court: _____

By signing this request form, I certify that I meet the eligibility requirements of OCGA § 15-5-110, and to the best of my knowledge, all information contained herein is true and correct. Wrongful use of this form is punishable pursuant to OCGA § 16-10-20.

Signature of Requestor

Date

Effingham County Non - Disclosure Request

802 S Laurel St.
Springfield, GA 31329
912-754-2125

Name(s) on Property: _____

Property Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: (____) _____ Map and Parcel Number(s): _____

I/We, are requesting the Non-Disclosure Status in accordance to Georgia Code 50-18-72(a)(21) & (b) and 50-18-78 which will have any information regarding properties owned by me removed from the Qpublic.net website given my position with _____.

Signature: _____ Date: _____

***All Non-Disclosure requests need to be submitted with a copy of a valid department badge for verification OR letterhead with government office(employer) with owner requesting non-disclosure. ***

A notarized letter with the owner(s) signature(s) or by owner in person with identification MUST be supplied for information to be released for any purpose by ONLY the owner(s) of the property

FOR OFFICIAL USE ONLY

Date Received: _____ Received by: _____