Effingham County Georgia
Planning and Zoning Services

Staff Report

Subject: Assemblage Permit: ASEM-26-4

Author: Kimberly Barlett, Senior Planner

Department: Development Services – Planning & Zoning

Meeting Date: October 6, 2026

Applicant: Deanne Gordon

Location: Royal Oak Plantation Subdivision

Commissioner District: 1

REQUEST

The applicant is requesting an **Assemblage Permit** for an annual Halloween event to be held within the **Royal Oak Plantation Subdivision** on **October 31, 2026**. The event is scheduled to begin at approximately **5:30 p.m.** and conclude around **8:30 p.m., but no later than 9:00 p.m.**

According to the applicant, this community event has been held annually for approximately **20 years**. Attendance is anticipated to include approximately **600 to 800 children** participating in trick-or-treating throughout the neighborhood.

To assist with traffic and public safety, **off-duty Sheriff's Office deputies will be hired to patrol the entrance to the subdivision and manage the flow of vehicular traffic** during the event. Parking will be accommodated along the subdivision streets and will be monitored and controlled by the deputies to help maintain safe and orderly traffic circulation.

Alternatives:

1. **Approve** request for an Assemblage Permit for the “Royal Oak Plantation Subdivision” on October 31, 2026.

2. **Deny** request for an Assemblage Permit for the “Royal Oak Plantation Subdivision” on October 31, 2026.

Recommended Alternative: 1