

Staff Report

Subject: Ratification of Change Order #7 for Admin Building Construction

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Department: Project Management

Meeting Date: February 18, 2025

Item Description: Ratification of Change Order #7 with McWright, LLC for the Admin Building Renovation/Construction Project.

Summary Recommendation: Staff requests the Board to ratify and approve Change Order #7 for McWright, LLC for the Administrative Building Construction

Executive Summary/Background:

Change Order 7 pertains to the need to install courtyard drainage per EMC Engineering and the rework framing to install an HVAC access door in room 225.

Change Order History:

1. Change Order 1
 1. McWright CO 1 – Carriers for wall-hung sinks (8 locations): \$2,857.48
2. Change Order 2
 1. McWright CO 2 – VE Bath Accessories – change to standard mirror, soap, paper towel dispenser at all locations: Credit \$12,076.87
3. Change Order 3
 1. McWright CO 3 – Exterior Building Mounted Sign Allowance: Credit \$4,224.11
 2. McWright CO 4 – Replacement Chandeliers for Lobby: Declined \$0.00
4. Change Order 4
 1. McWright CO 5 – Additional Data Locations: \$10,879.00
 2. McWright CO 6 – Surge Protection: \$1,646.00
 3. McWright CO 7 – ADA Parking Lot Changes: \$3,850.00
 4. McWright CO 8 – Add Door to First Floor Corridor: Declined \$0.00
5. Change Order 5:
 1. McWright CO 9 – Change Glass Wall in Lobby: \$0.00
6. Change Order 6:
 1. McWright CO 10 – IT System Completion: \$61,703.00
 2. McWright CO 11 – Mill and Repave Parking Lot: \$156,841.00

Original Contract Sum: \$3,317,000.00

Total Addition from Change Orders so Far: \$221,475.50

Updated Contract Sum: \$3,538,475.50

7. This Change Order 7:

1. McWright CO 12 – Courtyard Drainage: \$20,660.00
2. McWright CO 13 – HVAC Access Door: \$600.00

Alternatives for Commission to Consider

1. Approve the ratification of Change Order #7 for the Administrative Renovation/Construction in the amount of \$21,260.00
2. Do not approve.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: County Manager, Procurement, Project Management

Funding Source: N/A

Attachments: Change Order 7