

## **Staff Report**

**Subject:** Award of Task Order 23-REQ-002 to Pond & Company for Baker Park Improvements

**Author:** Alison Bruton, Purchasing Agent

**Department:** Parks & Landscaping

**Meeting Date:** October 4, 2022

**Item Description:** Task Order 23-REQ-002 to Pond & Company for Baker Park Improvements

**Summary Recommendation:** Staff recommends approval of award of Task Order 23-REQ-002 to Pond & Company for Baker Park Improvements for design and construction management services

### **Executive Summary/Background:**

- Staff sent an RFP to the IDC group requesting proposals to design/engineer the upgrades needed for Baker Park, and to provide bidding/construction management services for those improvements. This was sent to 11 firms, but only one proposal was received.
  - Pond & Company – NTE total \$114,788.80
- Pond & Company is currently working on the Parks Masterplan for the County. Staff has reviewed the proposal and recommends award.

### **Alternatives for Commission to Consider**

1. Award of Task Order 23-REQ-002 to Pond & Company for Baker Park Improvements in the amount of \$114,788.80
2. Take no action.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Parks & Landscaping, County Manager, Purchasing

**Funding Source:** 2017 SPLOST

**Attachments:** Task Order 23-REQ-002 and attachment