

## **Staff Report**

**Subject:** Renewal of the MOU with Effingham County Board of Education for the use of seven (7) school buses.

**Author:** Danielle Carver, Procurement and Contracts Manager; Clint Hodges, Fire Chief / EEMA Director

**Department:** Purchasing / EEMA

**Meeting Date:** May 6, 2025

**Item Description:** Consideration to approve the continuation of the Memorandum of Understanding (MOU) with the Effingham County Board of Education for the use of seven (7) school buses for evacuation purposes.

**Summary Recommendation:** Staff recommends approval.

### **Executive Summary/Background:**

The County currently has a Memorandum of Understanding (MOU) in place with the Effingham County Board of Education, originally executed on February 17, 2015. The MOU grants the Effingham County Prison access to seven (7) school buses for the purpose of inmate evacuation during a disaster event. The agreement automatically renews annually unless terminated by either party.

Additionally, this MOU outlines procedures for assisting the Emergency Management Agency (EEMA) in evacuation efforts for citizens within the County during disaster events.

The MOU is a critical component of the Effingham County Hazard Mitigation and Emergency Operations Plan. The County Attorney has previously reviewed and approved the MOU as to form.

### **Alternatives for Commission to Consider**

1. Approve the continuation of the MOU with the Effingham County Board of Education for the use of seven (7) school buses for evacuation purposes for the period July 1, 2024, to June 30, 2025.
2. Terminate the MOU.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Purchasing & EEMA

**Funding Source:** Reimbursement cost for any damages and/or fuel costs shall be funded by the Effingham County Board of Commissioners.

**Attachments:** MOU