

Staff Report

Subject: 25-IDC RFP-089 Little McCall/McCall/Rahn Station Intersection Design Award

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Department: Project Management, Procurement

Meeting Date: May 6th, 2025

Item Description: Consideration to Approve the Proposal from Moffatt & Nichol and Issue a Notice to Proceed under IDC Contract #23-RFQu-061.

Summary Recommendation: Staff recommends approval of the Task Order Proposal submitted by Moffatt & Nichol for the Little McCall/McCall/Rahn Station Intersection Design, and authorization to issue a Notice to Proceed (NTP) under their existing Indefinite Delivery Contract (IDC Contract #23-RFQu-061).

Executive Summary/Background:

The County issued a private solicitation (25-IDC RFP-089) to firms pre-qualified under the IDC. Four proposals were received, with the following results:

Company	Proposed Fee	Proposed Schedule
Atlas	\$435,915.20	15 months from NTP
HGB	\$306,745.00	12 months from NTP
Moffatt & Nichol (M&N)	\$208,756.00	7 months from NTP
Pond	\$457,902.39	17 months from NTP

Moffatt & Nichol submitted the lowest proposed fee and the shortest schedule. Their proposal includes surveying, design, permitting, right-of-way plan preparation, and bid assistance services necessary for the realignment of Rahn Station Road to Little McCall Road and the construction of a single-lane roundabout along McCall Road.

The Task Order total is \$208,756.00 and will be funded through TSPLOST.

Upon Board approval, the County will formally issue a Notice to Proceed authorizing Moffatt & Nichol to begin work in accordance with their submitted proposal and fee schedule.

Alternatives for Commission to Consider

1. Approve the proposal and authorize issuance of the NTP to Moffatt & Nichol.
2. Do not approve and provide staff with further direction.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Project Management, Procurement

Funding Source: Budget

Attachments: Task Order Proposal – Moffatt & Nichol, Fee Summary, Evaluation, Draft Notice to Proceed (for Board signature)