

Staff Report

Subject: Approval of Contract with Pond & Company for Park Improvements and Electrical Upgrades

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Department: Project Management, Procurement

Meeting Date: May 6th, 2025

Item Description: Consideration to approve a professional services contract with Pond & Company for the preparation of 100% construction documents, bidding assistance, and limited construction administration services for Meldrim Community Park, Cloyo Community Center, Pineora Park, and electrical improvements at the Effingham County Recreation Complex.

Summary Recommendation: Staff recommends approval of the contract with Pond & Company in an amount not to exceed **\$171,540**, with additional construction administration services to be billed as needed on an hourly basis.

Executive Summary/Background:

The County is moving forward with final construction document preparation and bidding support for several key parks projects: Meldrim Community Park, Cloyo Community Center, Pineora Park, and lighting upgrades at the Effingham County Recreation Complex.

Pond & Company completed the preliminary (50%) design work and is uniquely qualified to finalize the construction documents based on that work. This contract covers:

- **Meldrim Park Improvements:** Parking, pathways, well and septic replacement, playground prep, courts resurfacing, landscaping, and stormwater management.
- **Cloyo Park Improvements:** Parking, pathways, field renovations, court replacement, playground prep, and site lighting, with renovation of the Community Center as an add-alternate.
- **Pineora Park Improvements:** Site reconfiguration, new septic systems, dog park, disc golf course, playground prep, ballfields, site lighting, and drainage improvements.
- **Effingham County Recreation Complex:** Electrical design only for site and field lighting enhancements (no new building designs included).

Each project will move forward under a Design-Bid-Build delivery model.

Alternatives for Commission to Consider

1. Approve the contract with Pond & Company as presented for \$171,540.00.
2. Do not approve and provide staff with further direction.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Project Management, Procurement

Funding Source: SPLOST

Attachments: Evaluation, Construction Contract