

Staff Report

Subject: UGA Extension Office staffing contract revised
Author: Mark W. Barnes, Finance Director
Department: Finance
Meeting Date: 8/4/26
Item Description: Consideration to ratify and approve the FY27 UGA Extension Office personnel agreement

Summary Recommendation:

Staff is requesting ratification and approval of the FY27 UGA Extension Office personnel agreement.

Executive Summary:

In prior fiscal years, the personnel at the UGA Extension Officer were treated as employees of both UGA and the County. In order to simplify this arrangement, in FY23 the County contracted with UGA in such a way that the Extension Office personnel would be employed fully by UGA, and the County would reimburse UGA for its share of the costs, on a quarterly basis.

The FY26 contract total was for \$254,473 and this FY27 contract is for \$334,504 however, as noted in the agreement itself, once the new educator position is filled then another position will be removed, bringing the total to 269,992 on an annual basis. The County reimburses UGA only for actual costs incurred.

The net effect of this in FY27 will be that the Extension office still has six employees covered by this agreement as in FY26, but a CEPA position will be upgraded to an educator role.

Background:

1. This contract has seven positions initially then will reduce down to six as in the prior fiscal year's agreement.
2. In the County's FY27 budget book, an estimated figure was used for the Extension Office budget so it will be amended to reflect this contract amount.

Alternatives for Commission to Consider:

1. Approve and ratify the FY27 UGA Extension Office personnel agreement.
2. Do not approve or ratify the FY27 UGA Extension Office personnel agreement.
3. Provide staff with direction.

Recommended Alternative:

Staff recommends Alternative number 1 – Approve and ratify the FY27 UGA Extension Office personnel agreement.

Other Alternatives:

N/A

Department Review: *(list departments)*

Finance

Funding Source:

General Fund, UGA Extension Office department

Attachments:

FY27 UGA Extension Office personnel memo

FY27 UGA Extension Office personnel agreement