

Staff Report

Subject: Approval of Amendment No. 2 to the Professional Engineering Services Agreement with Coleman Company, Inc. for the Marlow Water and Sewer Project

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Department: Procurement, Engineering

Meeting Date: August 4th, 2026

Item Description: Consideration to approve Amendment No. 2 with Coleman Company, Inc. for Additional Engineering Design Services for the Marlow Water and Sewer Construction Project.

Summary Recommendation: Staff recommends approval of Amendment No. 2 to the Professional Engineering Services Agreement with Coleman Company, Inc. for the Marlow Water and Sewer Project in the amount of \$15,000. Increasing the total contract amount from \$1,284,300 to \$1,299,300.

Executive Summary / Background:

During project design, an alternate location for the proposed regional lift station was selected. Relocating the lift station requires revisions to previously completed engineering work, including hydraulic calculations, pump sizing, grading and drainage plans, force main alignment, erosion and sedimentation control plans, electrical design, coordination with Georgia Power, and resubmittal of the sanitary sewer extension to the Georgia Environmental Protection Division (EPD). The amendment also includes additional easement and platting coordination associated with the revised location.

The original engineering agreement anticipated that significant modifications to the project layout requested after design work had commenced would constitute Additional Services requiring an amendment to the agreement. This amendment provides compensation for the additional engineering effort required to redesign the project for the new lift station location and does not expand the overall project scope beyond the relocation and associated design revisions.

Alternatives for Commission to Consider:

1. Approve Amendment #2
2. Do not approve
3. Provide staff with direction

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: Procurement, Engineering

Funding Source: Capital Improvement Budget

Attachments: Coleman Company Amendment #2 proposal