



Georgia County Internship Program Grant Application Summer 2023

Applicants should read the entire GCIP Application Packet prior to completing this form.

This application has three sections. Section I requires the applicant to indicate the grant category for the application. Section II requires the applicant to provide answers to a series of questions and Section III requires a detailed description of the internship project being proposed, the need it addresses, and the expected benefits to the county. More information on how to complete the application can be found in the GCIP Application Process and Guidelines document.

The application deadline for the 2023 GCIP grant program is Friday, December 2, 2022

Applications should be sent to **Michele NeSmith** at the Foundation via email to mnesmith@accg.org or by mail to:

**ACCG Civic Affairs Foundation
191 Peachtree Street NE, Suite 700
Atlanta, GA 30303**

Please note that factors that influence consideration include but are not limited to the type of project submitted, the overall impact and benefit to the county of the project(s) proposed, the ability to partially fund the internship position(s), collaboration with other counties, regional commissions, colleges/universities, and/or non-profits, and the number of interns requested.

Reminder: Interns should be currently enrolled in college as undergraduate or graduate students or have recently graduated from college within one year of the grant period. High school students 16 years of age or older who are dually enrolled in a college or university are also eligible. General high school students who have not yet begun college are not eligible. Interns cannot work more than 200 total hours during the grant period. The county and the intern can decide how many hours the intern works per week and the total number of weeks worked. It is recommended that the minimum hours worked per week be no less than 15 hours.



Section I: Grant Category

Select (X) the grant category for this application.

General GCIP Grant	
Kundell Environmental Grant	
Garner Health and Human Services Grant	

Section II: General Grant Information

County Name:	
County E-Verify Number:	
Number of Interns Requested:	

Are you submitting an application that includes a partner? <input type="checkbox"/> Yes <input type="checkbox"/> No	
List partners:	
Is your partner a nonprofit, college, or university? <input type="checkbox"/> Yes <input type="checkbox"/> No	
List contribution level	____ \$500 (25%) ____ Other
<i>(Partners can include other counties, regional commissions, colleges/universities, and/or non-profit organizations. Partnerships with colleges/universities, and/or non-profit organizations must include at least a 25% funding contribution from those entities.)</i>	

Name of Grant Coordinator or other Primary Contact:			
County:			
Department:			
Position:			
Address:			
Email:		Phone:	

Is the county providing partial funding of the amount needed to fund the internship? (Total cost of the internship is \$2400 plus FICA and WC supplement) <input type="checkbox"/> Yes <input type="checkbox"/> No	
What amount?	\$: _____
OR	
Is the county providing additional funding? (on top of the grant amount) <input type="checkbox"/> Yes <input type="checkbox"/> No	
What amount?	\$: _____



Who will be the supervisor for the intern?

Same as grant coordinator or other primary county contact

Other

Name:			
Department:			
Position:			
Address:			
Email:		Phone:	

Has this individual previously supervised interns? Yes No

Is adequate space available to support an intern? Yes No

Is adequate equipment available (computer, software programs, etc.) for the intern to complete the proposed project(s)? Yes No

Will outside technical assistance be required for the intern to complete the project? Yes No

If Yes, who will provide it: _____

Has your county previously had an intern? Yes No

Has your county ever had an intern in this field? Yes No

Has your county previously received a Georgia County Internship Program (GCIP) grant for interns? Yes No

Is there a college or university located in your county? Yes No

Is there a technical college located in your county? Yes No

What special skills should the intern have to be able to complete the project, such as knowledge of certain types of software, experience using certain types of equipment, etc.? (Note this is for a student so years of work in a certain field should not be included.)

Will any special training be provided to the intern? Yes No

If Yes, please describe: _____

Please describe how your county plans to recruit and advertise the internship position:



Section III: Project Description and Intern Position Title

Project Information

Internship position title:

In the gray space below, please FULLY describe the internship position being proposed, the need it addresses, the benefits to the county, and the necessary intern qualifications. The space will expand when you start to type. Include no more than 1-2 additional pages to describe the internship. More information can be found in the GCIP Application Process and Guidelines document

For questions, email mnesmith@accg.org or call (404) 992-8737

The Georgia County Internship Program is offered by the ACCG Civic Affairs Foundation thanks to the generosity and support of our donors and supporters. The Foundation is a nonprofit 501 (c) (3) organization. For more information, visit www.civicaffairs.org.