

STAFF REPORT

Subject: 2023 Unpaid Internship for Probation

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Department: Human Resources and Risk Management

Meeting Date: December 6, 2022

Item Description: Request authorization to partner with Georgia Southern University's Criminal Justice Department for an unpaid internship for the Probation Department.

Summary Recommendation: The Probation Department recently has seen a drastic increase in its caseload. Probation has one Chief Probation Officer, three Probation Officers, and an Office Manager. To help alleviate some backlog, they have requested an unpaid intern position to assist with essential paperwork and filing.

ALTERNATIVES FOR THE COMMISSION TO CONSIDER:

1. Approve and allow staff to explore the 2023 Unpaid Internship for Probation.
2. Disapprove and provide staff with guidance on how to proceed.

FUNDING: No impact on the budget.

RECOMMENDED ALTERNATIVE: Alternative #1