

Subject: Assemblage Permit (First District)
Author: Jennifer Rose, Planner I
Department: Development Services – Planning & Zoning
Meeting Date: October 7, 2025
Item Description: Consideration to approve an Assemblage Permit for Royal Oak Plantation Subdivision, Guyton (**Map #352A**) to host the annual *Trick-or-Treating Event* on October 31, 2025, from 5:30 p.m. to 8:30 p.m. The event is intended to provide a safe, family-friendly environment for trick-or-treating.

Summary Recommendation

Staff finds that the request meets the intent of the Assemblage Permit requirements by providing a controlled environment for community engagement. Staff recommends approval of the Assemblage Permit for the Royal Oak Plantation Subdivision to host the annual Trick-or-Treat event on October 31, 2025.

Executive Summary/Background

The applicant has requested approval for an Assemblage Permit to host the annual Trick-or-Treat Event within the Royal Oak Plantation Subdivision, creating a community-wide, family-friendly Halloween experience in a controlled setting. Traffic and Safety Measures are as follows:

1. The subdivision will be closed to through traffic during the event.
2. A Sheriff's Deputy will be stationed at the subdivision entrance to manage traffic and ensure resident access.
3. Residents will be permitted to enter and exit under the deputy's direction.
4. Non-residents will park along Hwy 17 and walk into the subdivision.

Alternatives

1. **Approve** request for an Assemblage Permit for Royal Oak Plantation Subdivision to host the annual Trick-or-Treat Event from 5:30 p.m. to 8:30 p.m. on October 31, 2025.
2. **Deny** request for an Assemblage Permit for Royal Oak Plantation Subdivision to host the annual Trick-or-Treat Event from 5:30 p.m. to 8:30 p.m. on October 31, 2025.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Assemblage Permit Application



County of Effingham, GA

September 29, 2025

ASEM-25-6

Assemblage Permit

Status: Active

Submitted On: 9/26/2025

Primary Location

No location

Owner

GORDON STEVEN K AND
DEANNE M
178 ROYAL OAK DR 178
ROYAL OAK DR GUYTON,
GA 31312

Applicant

DEANNE GORDON
 912-663-2781
 deannegordon@comcast.net
 178 ROYAL OAK DR
Guyton , GA 31312

Staff Review **Board of Commissioner Meeting Date**

10/07/2025

Staff Description

Royal Oak Plantation Trick-or-Treat Event

Approval Date

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Applicant Information**Who is applying for the Assemblage Permit?***

Property Owner

Applicant / Agent Name*

DEANNE GORDON

Applicant Email Address*

deannegordon@comcast.net

Applicant Phone Number*

9126632781

Applicant Mailing Address*

178 ROYAL OAK DRIVE

Applicant City*

GUYTON

Applicant State*

GA

Applicant Zip Code*

31312

General Information

Permission is hereby granted to *

DEANNE GORDON

**to hold public gathering in the County of Effingham
on***

10/31/2025

Beginning Time*

530

am/pm*

pm

The gathering is to be held at said location known as*ROYAL OAK PLANTATION
SUBDIVISION**Description of Event***SAFE TRICK OR TREAT IN
SUBDIVISION**Special Conditions***

SHERIFF'S DEPUTY

Will Alcohol be served during this event?*

No

Will Firearms be utilized during this event?*

No

The information contained in this permit has been submitted to and approved by the Effingham County Board of Commissioners. Any changes in the date, time or location of said assembly shall be approved by the Effingham County Board of Commissioners. This permit is to be carried by the person in charge of the activity and is to be presented upon request.

Signature*

✓ DEANNE GORDON
Sep 26, 2025