



Roberts Civil Engineering Municipal Team Proposals
for
Effingham County 2023 LMIG Support and CM Services

August 3, 2022



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Mr. Eric Larson
Effingham County
804 South Laurel Street
Springfield, Georgia 31329

Re: Proposals for 2023 LMIG Support and CM Services

Dear Mr. Larson,

The Roberts Civil Engineering Municipal Team is pleased to submit these Proposals to Effingham County for supporting your upcoming 2023 LMIG Projects. RCE has an established track record with successfully completed projects for our county and municipal clients in the region, and we appreciate this additional opportunity to serve Effingham County.

RCE proposes PreConstruction Phase Services to support your LMIG application, and to help you prioritize and plan how your \$ 1,327,544. investment in 2023 LMIG will be made. We also offer a supplemental Construction Phase Services Proposal for helping you contract for and manage the actual projects that you select.

We are prepared to commence PreConstruction Phase Services support of your LMIG Application, and our Bid Packaging and Contractor Bidding before the end of this year if we are awarded this Project. We propose to help Effingham County compete for the 2nd Quarter 2023 Construction timeframe.

Our Team and I look forward to meeting with you at your convenience to discuss how we can best serve Effingham County.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Johnathan Roberts'.

Johnathan Roberts, P.E.
President



PROPOSED WORK PLAN

LMIG Application

Immediately upon Effingham County direction to proceed with PreConstruction Phase Services, the Roberts Civil Engineering Municipal Team will work with Effingham County to build the LMIG Application. RCE will submit and track the Application on behalf of Effingham County.

Road Survey, Documentation, and Budgeting

The Roberts Civil Engineering Municipal Team included team members from First Step Pavement Management and Whitaker Labs, during the PreConstruction Phase of our 2022 LMIG Project for Effingham County. During the 2022 effort, we surveyed and rated over sixty (60) miles of existing roads in the County. The survey and rating information collected by FSPM in late 2021 belongs to the County. We will access this information, and will provide updated budgeting that we will use to support Effingham County LMIG road paving repair allocation decisions.

Prioritization, Planning, Specification

Upon completion of the updated budgeting of Candidate roads and selected repair solutions, the Roberts Civil Engineering Team will work to help Effingham County prioritize their investment in the road paving repairs most needed. In support of the budgeting process, RCE will generate an overall Schedule and road-specific Specifications for paving repair.

Bid Packaging

Upon an award for Construction Phase Services, the Roberts Civil Engineering Municipal Team will assist the County's Procurement Officer in the preparation of Construction Bid Invitations and Bid Packages for road paving repair. RCE representatives will attend procurement coordination meetings, provide technical specifications, prepare bid sheet items and quantities, establish payment controls, and provide overall support to the Procurement Officer during the Bid Package preparation. The Municipal Team at RCE understands the importance of providing clear specifications and guidelines to the potential Contractors during the bid process to obtain the most competitive and responsive bids possible.

Contractor Bidding

Procuring a qualified and experienced Paving Contractor will be vital to the success of the Project. Early competition for access to early Contractor capacity in 2nd Quarter 2023 will also be vital in the current Market. The Roberts Civil Engineering Municipal Team will help solicit the participation of all qualified Contractor Bidders in the region. Once the Contractor Bid Invitation has been advertised, RCE will provide comprehensive technical support for the bidding process. Our RCE Team will be available to Contractor bidders at the Pre-Bid Meetings, will formally respond to all Contractor questions, will evaluate the Contractor bids, and will provide the County Procurement Officer with an award recommendation.

Construction Management

The Roberts Civil Engineering Municipal Team will provide comprehensive Construction Management services during road paving repair construction. RCE will plan and lead pre-construction planning meetings, plan and lead weekly onsite meetings with all stakeholders, provide RFI review and responses, facilitate scheduling and access coordination, provide and document weekly site quality control

inspections, evaluate Contractor pay requests, review Contractor materials testing results, conduct final punch list inspections, and support final project close-out approvals. The RCE team understands the vital importance of clear and open lines of communication between Effingham County staff, the Construction Management team, and the Contractor. RCE will provide the documentation of the weekly onsite meetings and weekly site quality control inspections necessary to keeping the Contractor successfully on schedule. RCE will proactively address unforeseen challenges. Ensuring the success of the Project for the Residents of Effingham County is our mission.

FEE PROPOSALS

PreConstruction Phase Services:

Budgeting, Prioritization, Application, and Planning Support.

PreConstruction Phase Services Total:

\$ 19,700. Not to Exceed Fee

Construction Phase Services:

Specification, Bid Packaging, Bidding, and Construction Management Support:

Construction Phase Services Total:

\$ 59,953. Not to Exceed Fee

The Hourly Billable Rates we have used in this Proposal to project our Not to Exceed Fees for LMIG Application Support and Project Management are tied to our existing May 11, 2021 Indefinite Delivery Contract with Effingham County. In accordance with the Terms and Conditions of that agreement, we will only invoice for Hours actually worked. RCE believes that the Hours projected in this Proposal are sufficiently ample to properly and efficiently manage the PreConstruction and Construction Phases of the Project, and that there is the potential for Fee Savings within each of our Not to Exceed Fees assuming normally anticipated road paving repairs aligned with your \$ 1,327,544. LMIG investment (\$ 1,021,188. LMIG/ \$ 306,356. Match). If it is determined that the 2023 LMIG Project will also include additional roads and/ or roads involving the more involved process of Full Depth Reclamation (FDR) road base stabilization, RCE reserves the right to negotiate mutually- equitable adjustments to our proposed PreConstruction and Construction Phase Services Not to Exceed Fees.

The Roberts Civil Engineering Municipal Team would be honored to serve Effingham County with both PreConstruction Phase and Construction Phase Services. RCE proposes to earn the future Construction Phase award by first delivering superior PreConstruction Phase service. Effingham County may purchase PreConstruction Services alone without any obligation to purchase future Construction Phase Services.

Owner:

Effingham County Board of Commissioners
601 N. Laurel Street, Springfield, Georgia 31329

Name: Wesley Corbitt, Chairman

Signature: _____

Date: _____

*

Consultant:

Roberts Civil Engineering
301 Sea Island Road, Suite 10, St. Simons Island, GA 31522

Name: _____

Signature: _____

Date: _____

Attested By: Stephanie Johnson, County Clerk

Signature: _____

