

## Staff Report

**Subject:** Purchase of Service Agreement between Coastal Regional Commission and Effingham County Board of Commissioners  
**Author:** Tim Callanan  
**Department:** County Manager  
**Meeting Date:** November 21, 2023  
**Item Description:** Consideration to approve a Purchase of Service Agreement between Coastal Regional Commission and Effingham County Board of Commissioners

**Summary Recommendation:** The staff recommends the approval of the Purchase of Service Agreement between Coastal Regional Commission and Effingham County Board of Commissioners.

**Executive Summary/Background:** The Coastal Regional Commission has suspended the monthly group shopping trips for the Senior Center due to budgetary restraints. This agreement will allow Effingham County Board of Commissioners to continue to provide the Seniors at the Senior Center monthly group trips to and from Walmart to support their “Quality of Life” purposes. This agreement will require Effingham County Board of Commissioners to commit to an aggregated amount of \$50.00 per hour for approximately one (1), three-hour round trip (or \$150 total per trip) to cover the Coastal Regional Commission costs of scheduled trips for the remainder of Fiscal Year 2024. This being an approximate total of \$1200.

**Alternatives for Commission to Consider:**

1. Approve the Purchase of Service Agreement with Coastal Regional Commission
2. Do not approve the proposed agreement.
3. Provide staff with direction.

**Recommended Alternative:** Staff recommends alternative 1 – Approve the Purchase of Service Agreement with Coastal Regional Commission.

**Other Alternatives:** None

**Department Review:** County Manager

**Funding Source:** Fund Balance

**Attachments:** Purchase of Service Agreement between Coastal Regional Commission and Effingham County Board of Commissioners