

# Staff Report

**Subject:** Schedule of Fees update, multiple departments  
**Author:** Mark W. Barnes, Finance Director  
**Department:** Finance  
**Meeting Date:** 7/1/25  
**Item Description:** Consideration to approve a resolution to amend the Schedule of Fees

## **Summary Recommendation:**

Staff recommends approval of the resolution to amend the Schedule of Fees.

## **Executive Summary/Background:**

Periodically, staff will review the Schedule of Fees and propose changes. These changes can be driven by the addition or removal of a county service, by inflation, or other factors.

This proposed amendment touches several areas of the Schedule of Fees. Changes are proposed to the following headers in the Schedule:

1. Licensing and taxing of alcohol beverages
  - a. Moving the fingerprints fee to this section
2. Building application fees
  - a. Adding back in racking permit, was removed in error
  - b. Adding cell/radio tower permit
  - c. Changing single inspection for residential solar
3. Fire fees
  - a. Set in the resolution presented earlier
4. GIS
  - a. Removed many physical media-related fees for lack of use
  - b. Added addressing fees
5. Public Works
  - a. Removed grade setting
6. Recreation leagues
  - a. Removed a redundant fee
7. Sanitation
  - a. Set in resolution presented earlier
  - b. Updated Convenience Center tire rates to reflect current
8. Water & Sewer
  - a. Proposed 5% increase to volumetric rates, per water study
  - b. Proposed 10% increase to capital cost recovery fees, per water study
9. Zoning
  - a. Added fees for zoning verification letters and text amendments

**Alternatives for Commission to Consider:**

1. Approve the proposed resolution to amend the Schedule of Fees.
2. Do not approve the proposed resolution.
3. Provide Staff with direction.

**Recommended Alternative:**

Staff recommends alternative number 1 – approve the proposed amendment to the Schedule of Fees.

**Other Alternatives:**

none

**Department Review:** *(list departments)*

Finance, County Manager, Development Services, Fire & Rescue

**Funding Source:**

n/a

**Attachments:**

Resolution to amend the Schedule of Fees