

Staff Report

Subject: 2026 Holiday Schedule

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Department: Human Resource Services

Meeting Date: December 2, 2025

Item Description: Consideration to publish the 2026 Holiday Schedule.

Summary Recommendation:

Staff is requesting approval to print and distribute the 2026 Holiday Schedule.

Executive Summary/Background

Human Resources Standards of Practice 5.01, Holidays and Excused Absences, requires the Human Resource Services Department to produce a calendar of the federally recognized and Board of Commissioners-approved holidays for the upcoming year for office closures.

Alternatives for Commission to Consider

1. Approve the 2026 County Holiday Schedule as presented.
2. Disapprove the 2026 County Holiday Schedule and provide guidance to staff.

Recommended Alternative:

Staff recommends Alternative 1.

Other Alternatives:

1. Review the holidays authorized and determine if holidays should be reduced or additional holidays added.

Department Review: County Manager and Human Resource Services.

Funding Source: Holiday funds are accounted for in the annual budget.

Attachments: 2026 Holiday Schedule