

## Staff Report

**Subject:** Change Order 1 for the Marlow Water and Sewer Project with Coleman Company

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**Department:** Procurement / Engineering

**Meeting Date:** December 2, 2025

**Item Description:** Consideration to approve Change Order No. 1 to the Professional Services Agreement with Coleman Company, Inc. for the Marlow Water and Sewer Project to include additional design and preconstruction services as requested by the County.

**Summary Recommendation:** Staff recommends approval of Change Order No. 1 to the agreement with Coleman Company, Inc. in the amount of \$129,500 for the Marlow Water and Sewer Project.

### Executive Summary / Background:

Effingham County entered into a professional services agreement with Coleman Company, Inc. for the design and support of the Marlow Water and Sewer Project, with an original contract value of **\$1,154,800**. The project includes design of a regional lift station, groundwater well, and associated infrastructure.

Change Order No. 1, in the amount of **\$129,500**, expands the original scope to include:

- Addition of a prefabricated control room building at the regional lift station
- Permanent diesel bypass pump and propane system conversion
- Groundwater capacity increase of 500 GPM
- CMAR preconstruction support and OpenGov integration
- Addition of a 50% design milestone for CMAR bidding

The revised total contract amount will be **\$1,284,300** following approval of this change order.

### Alternatives for Commission to Consider:

1. **Approve** Amendment No. 1 to the Client-Engineer Agreement in the amount of \$129,500
2. **Do not approve** the amendment and provide alternate direction to staff

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Procurement, Engineering

**Funding Source:** Marlow Water and Sewer - FY26 Capital Improvement Projects

**Attachments:** Change Order 1 from Coleman, Original Proposal for the Marlow W&S Project