

## Staff Report

**Subject:** Renewal of the Indefinite Delivery Contracts (IDC) for Engineering and Architectural Services for FY2026

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**Department:** Procurement / Engineering

**Meeting Date:** December 2, 2025

**Item Description:** Consideration to approve Amendment 1 to the Indefinite Delivery Contracts (IDC) with selected firms for Professional Engineering and Architectural Services (23-RFQu-061), extending the contract term through June 30, 2026, and updating rate schedules where submitted.

**Summary Recommendation:** Staff recommends approval of Amendment 1 for the renewal of IDC contracts for FY2026 with the following firms:

- Atlas Technical Consultants, LLC
- BCC Engineering, LLC d/b/a Heath & Lineback
- Coleman Company, Inc.
- EMC Engineering Services, Inc.
- Foresite Group, LLC
- Goodwyn Mills Cawood, LLC (GMC)
- Greenline Architecture
- Hussey Gay Bell
- Kimley-Horn
- Moffatt & Nichol
- Pond & Company
- Rochester & Associates, LLC

### Executive Summary / Background:

Effingham County's IDC program allows for the prequalification of engineering and architectural firms for task-order based services across multiple disciplines including civil engineering, architecture, landscape design, planning, surveying, and construction oversight.

Originally awarded in FY2024 through RFQu 23-RFQu-061, these master service agreements streamline the contracting process for professional services by pre-approving vendors and rate schedules, significantly reducing administrative delays for project-specific scopes.

Amendment 1:

- Renews each contract through June 30, 2026.
- Updates fee schedules for vendors who submitted revised rate sheets.

These IDCs support various County departments and capital projects such as roadway improvements, facility construction, stormwater upgrades, and utility expansion. Use of the IDC model has led to substantial time and cost savings by allowing rapid procurement of professional services.

**Alternatives for Commission to Consider:**

1. Approve Amendment 1 for the renewal of the listed IDC contracts.
2. Do not approve and instruct staff to initiate a new procurement process.
3. Provide alternative direction to staff.

**Recommended Alternative:** 1

**Other Alternatives:** 2, 3

**Department Review:** Procurement, Engineering

**Funding Source:** N/A

**Attachments:** Amendment 1 Documents and Rate Schedules for all participating firms