

Staff Report

Subject: Approval of Change Order #1 – Utility Adjustments for I-07B Roundabout at Blue Jay Rd and Hodgeville Rd

Author: Danielle Carver, Procurement and Contracts Manager

Department: Project Management, Procurement

Meeting Date: April 1, 2025

Item Description: Consideration to approve Change Order #1 from J.A. Long, Inc. for Utility Relocations for the Roundabout at Blue Jay Road and Hodgeville Road Roundabout Project

Summary Recommendation: Staff recommends approval of Change Order #001 in the amount of \$17,640.00 to J.A. Long, Inc. for utility relocations associated with the I-07B Roundabout project at Blue Jay Road and Hodgeville Road.

Executive Summary/Background:

As part of the I-07B Roundabout construction project, a utility conflict was identified during field review and addressed through RFI-001. The changes involve:

- **Relocation of an existing fire hydrant:** reuse of the hydrant and relocation 40 feet to the right-of-way (\$8,300.00);
- **Raising two existing manholes:** each up to 2 feet with risers and grade rings (\$6,400.00);
- **Markup for profit and overhead:** 20% totaling \$2,940.00.

Total Change Order Amount: \$17,640.00

The proposed pricing is in line with the scope of work identified in RFI-001 and has been reviewed by the project engineer and staff. This work is necessary to maintain alignment with revised utility relocation plans and project timelines.

Alternatives for Commission to Consider

1. Approve Change Order #001 in the amount of \$17,640.00 to J.A. Long, Inc.
2. Do not approve.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Project Management, Procurement, Thomas & Hutton

Funding Source: N/A

Attachments: Change Order 1