

## **Staff Report**

**Subject:** Adoption of Revised Effingham County Purchasing Policy and Standards

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**Department:** Procurement

**Meeting Date:** April 1, 2025

**Item Description:** Consideration to approve the Revised Purchasing Policy and Standards Document

**Summary Recommendation:** Staff recommends adoption of the revised Effingham County Purchasing Policy and Standards to establish updated and cohesive procurement processes in alignment with Georgia procurement laws and best practices.

### **Executive Summary/Background:**

Effingham County's current purchasing procedures have been reviewed and consolidated into a new comprehensive Purchasing Policy and Standards document. The updated policy provides a clearly defined framework for ethical procurement, competitive purchasing thresholds, and formal solicitation procedures. It also ensures compliance with applicable federal, state, and grant-related procurement laws.

### **Alternatives for Commission to Consider**

1. Approve the revised Purchasing Policy and Standards as submitted.
2. Do not approve.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** County Manager, Finance, Purchasing

**Funding Source:** N/A – Policy Update Only

**Attachments:** Draft Effingham County Purchasing Policy and Standards