

Staff Report

Subject: Renewal of Professional Services Agreement with Schneider Geospatial, LLC for a qPublic.net Add-On for the Tax Assessor's Office

Author: Alison Bruton, Procurement and Capital Projects Manager

Department: Tax Assessor

Meeting Date: April 16, 2024

Item Description: Professional Services Agreement with Schneider Geospatial, LLC for a qPublic.net Add-On for the Tax Assessor's Office

Summary Recommendation: The Chief Appraiser requests renewal of the Professional Services Agreement with Schneider Geospatial, LLC for a qPublic.net Add-On for the Tax Assessor's Office

Executive Summary/Background:

- The Chief Appraiser requested a proposal from Schneider Geospatial, LLC for an add-on to the qPublic.net system which would allow for all Personal Property Forms to be online and allow for the online submittal of returns/appeals.
- There is a one-time set up cost of \$5,880.00, and an annual hosting total of \$4,248.00. This program has been included in the FY24 budget request for the Tax Assessor's Office. This agreement will continue until June 30, 2025. This agreement will automatically renew for successive one (1) year terms, subject to termination as described in the agreement.
- This agreement has been reviewed and approved to form by the County Attorney.

Alternatives for Commission to Consider

1. Renewal of the Professional Services Agreement with Schneider Geospatial, LLC for a qPublic.net Add-On for the Tax Assessor's Office
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Tax Assessor, Purchasing, Finance

Funding Source: Tax Assessor Operating Budget

Attachments: Professional Services Agreement