Staff Report

Subject: Approval of Quote from TOAST for new card terminal at CEM Concessions

Author: Alison Bruton, Procurement and Capital Projects Manager

Department: Recreation **Meeting Date:** April 16, 2024

Item Description: Quote from TOAST for new terminal at CEM Concessions

Summary Recommendation: Staff recommends approval of the Quote from TOAST

for new terminal at CEM Concessions

Executive Summary/Background:

- Jeffrey Lonon, Recreation Director, requested this quote from TOAST to add a second card terminal at the CEM Concession stand due to the increase in usage.
- The rate schedule will follow the same as previously approved.
- The monthly fee for the system will be \$35.00, and a one-time payment of \$909.30 for set-up/installation.

Alternatives for Commission to Consider

- 1. Approval of the Quote from TOAST for new terminal at CEM Concessions
- 2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Recreation, Finance, PCPM **Funding Source:** Recreation Operating Budget

Attachments: Quote