

# Staff Report

**Subject:** Memorandum of Understanding between The Board of Regents of the University System of Georgia on behalf of the University of Georgia Extension and Effingham County

**Author:** Mark W. Barnes, Finance Director

**Department:** County Manager

**Meeting Date:** 7/19/22

**Item Description:** Staff requests approval of Memorandum of Understanding between the Board of Regents of the University System of Georgia on behalf of the University of Georgia Extension and Effingham County

## Summary Recommendation:

Staff recommends approval of the MOU between the University of Georgia Extension and Effingham County.

## Executive Summary:

1. The MOU establishes the parameters for both UGA and Effingham County in terms of personnel and compensation.
2. The term of this MOU shall be from the date of execution until terminated by either party by written notice of such intent provided ninety (90) days in advance.
3. This MOU was prepared because of the recent change from the option A. 'Cooperative Direct Pay' method to option B. 'Cooperative Contract Pay' method which are described on page 3 of the MOU.

## Background:

1. In May 2022 the Board approved moving the Extension Office personnel from being partially on UGA's payroll and partially on the County's payroll to being fully on UGA's payroll. The County will reimburse UGA for these costs.
2. With that change, the MOU that was already in place needed to be updated from the option A pay method to the option B pay method.

## Alternatives for Commission to Consider:

1. Approve the memorandum of understanding between The Board of Regents of the University System of Georgia on behalf of the University of Georgia Extension and Effingham County.
2. Do not approve the memorandum of understanding.
3. Provide staff with direction.

## Recommended Alternative:

Staff recommends Alternative number 1 – Approve the memorandum of understanding between The Board of Regents of the University System of Georgia on behalf of the University of Georgia Extension and Effingham County.

**Other Alternatives:** N/A

**Department Review:** Finance, County Attorney approved as to form

**Funding Source:** General Fund, UGA Extension Office department

**Attachments:** MOU for UGA Extension Office personnel