

Staff Report

Subject: Ratification of Memorandum of Understanding with GEMA
Author: Kathy Candler, Grants Coordinator
Department: General
Meeting Date: 12/03/2024
Item Description: A new Memorandum of Understanding was needed to add the Grants Coordinator to the account.

Summary Recommendation:

Staff requests approval for ECBOC to ratify and affirm the Memorandum of Understanding with GEMA.

Executive Summary:

GEMA's previous Memorandum of Understanding (MOU) was department-specific. GEMA updated the MOU to encompass all departments within the organization. A new MOU was required to incorporate the Grants Coordinator into all operations effectively. This updated MOU addresses explicitly the addition of the Grants Coordinator role, officially recognizing the position and ensuring they can perform their duties effectively. All other terms and conditions from the previous MOU remain unchanged. This update is critical to streamlining grant management processes and enhancing the county's capacity to secure and manage funding efficiently.

Background:

1. The previous MOU was submitted on April 2024
2. GEMA created a new MOU for all departments

Alternatives for the Commission to Consider:

1. Approve ECBOC to ratify and affirm the Memorandum of Understanding with GEMA.
2. Do not approve ECBOC to ratify and affirm the Memorandum of Understanding with GEMA.
3. Provide Staff with Direction

Recommended Alternative:

Staff recommends Alternative number 1

Other Alternatives:

N/A

Attachments:

1. Previous MOU
2. New MOU