

## Staff Report

**Subject:** Consulting Services Agreement for Library

**Author:** Danielle Carver, Procurement and Capital Projects Manager

**Department:** County Manager

**Meeting Date:** December 3<sup>rd</sup>, 2024

**Item Description:** Consideration to approve the Consulting Services Agreement for Library service offerings, site options, and needs assessment.

**Summary Recommendation:** Staff recommends approval of the Consulting Services Agreement with Nathaniel J. Ball.

### Executive Summary/Background:

Effingham County has engaged Nathaniel J. Ball as a consultant to evaluate and assess the county library system, focusing on three critical areas:

1. **Service Offerings:** A detailed analysis of current library services, user engagement, and program effectiveness.
2. **Site Options:** Exploration of potential locations for new or expanded library facilities, considering population growth and accessibility.
3. **Needs Assessment:** Identification of gaps in technology, infrastructure, and other resources needed to enhance community impact.

This initiative aims to align the library system with community demands while optimizing resource utilization.

### Alternatives for Commission to Consider

1. Approve the Consulting Services Agreement with Nathaniel J. Ball, Consultant
2. Take no action.

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** County Manager

**Funding Source:** Consulting Services, FY 25 Budget

**Attachments:** Consulting Services Agreement with Eavenson Consulting Group