

Staff Report

Public Hearing

Subject: Schedule of Fees Amendment
Author: Ashley Kessler, Chief Building Official
Department: Development Services
Meeting Date: December 3, 2024
Item Description: Consideration to approve a resolution to amend the Schedule of Fees

Summary Recommendation:

Staff recommends approval of the resolution to amend the Schedule of Fees.

Executive Summary:

These changes to the Schedule of Fees aim to ensure that Development Services can continue to meet the growing demands of the community while maintaining financial sustainability and regulatory compliance. The fee adjustments are designed to better align with the increased workload and operational costs associated with these services.

- **Terminology Updates:**
 - Revised terminology for **Building Inspections** and **Sketch Plans** to ensure clarity and consistency in documentation and reporting.
 - “Private Educational, and Religious Addition Permit” is now “Any Government Entities including Schools”
 - Sketch Plan is now Site Plan and Preliminary Plat.
- **Fee Increases:**
 - Rezoning Variances, Conditional Uses are now \$250
 - Site Plan & Preliminary Plats are now \$300
- **New Fees Introduced:**
 - Racking Permit Fee is \$2,500.00
 - GCIC Background Check Fee is \$60.00 for initial Beverage License Applications
- **Commercial & Industrial Business License Fees** are increased to help cover the cost of the Yearly Inspection required to Renew your Business License.
 - 1-3 Employees \$100
 - 4-9 Employees \$200
 - 10-19 Employees \$300
 - 20-29 Employees \$400
 - 30-39 Employees \$500
 - 40-49 Employees \$600
 - 50 or More Employees \$750
- **Final Plat Fees** have been updated to reflect our current process.
 - Simple Plat is \$50
 - Minor Plat is \$75
 - Major Plat is \$100 + \$15 per lot.

Alternatives:

1. Approve an Amendment to the Schedule of Fees

2. Take no action

Recommended Alternative: 1

Other Alternative: 2

Department Review: Development Services

Funding: N/A

Attachment: Schedule of Fees Red Line Version