

EFFINGHAM COUNTY
Proposed Audit Calendar
Fiscal Year Ending 6/30/2023

<u>Dates</u>	<u>Processes</u>
9/20/2023	Preliminary Trial Balance to Auditor
9/20/2023	Pre field work conference & County related work papers provided
09/20/2023 - 09/29/2023	Pre field work conference with Elected Officials & Related Agencies Initial Site visits and field work to begin for Officials & Related Agencies Sheriff's Office, Probate, Probation, Tax Commissioner, State Court Magistrate & Superior Court
10/4/2023	Status report due to the County Manager
10/04/2023 - 10/28/2023	Field work for direct County related financial work papers
11/1/2023	Status report due to the County Manager
11/06/2023 - 11/10/2023	Preliminary proposed auditors entries and trial balance
11/15/2023	Status report due to the County Manager
11/16/2023	Draft legal disclosure letter to the auditor from the attorney
11/20/2023 - 11/28/2023	Preliminary Financial Statement Draft
Closed Thanksgiving - November 24-25	
11/29/2023 - 12/05/2023	Staff draft of Management , Discussion and Analysis
12/06/2023 - 12/12/2023	Audited Financial Statements Finalized & Mangement Representation Letter
1/1/2024	Landfill Assurance Report
1/16/2024	Audit Financial Statements Finalized - Submitted to the Board of Commissioners
1/16/2024	Annual Financial Statement Presentation to the Board of Commissioners
1/16/2024	Auditors Presentation