

Staff Report

Subject: Approval of Amended Change Order 1 to Pond & Company for Baker Park Improvements - Task Order 23-REQ-002

Author: Alison Bruton, Purchasing Agent

Department: Parks & Landscaping

Meeting Date: October 17, 2023

Item Description: Amended Change Order 1 for Task Order 23-REQ-002 to Pond & Company for Baker Park Improvements

Summary Recommendation: Staff recommends approval of Amended Change Order 1 of Task Order 23-REQ-002 to Pond & Company for Baker Park Improvements for design and construction management services for \$27,500

Executive Summary/Background:

- Task Order 23-REQ-002 was issued to Pond to design/engineer the upgrades needed for Baker Park, and to provide bidding/construction management services for those improvements.
- Change Order 1 was requested in May of 2023 and the Board approved 50% of that request totaling \$27,000. Staff has been working with Pond to update the change order and move the project forward.
- The Amended Change Order 1 includes a water/sewer list station and force main design, and the restroom building renovation design. There is also a credit for well/septic analysis and unexpended restroom design scope items.
- Original Contract Total – \$114,788.80
 - Change Order - \$27,500.00 (\$500 more than the original approval)
 - New Contract Total - \$142,288.80

Alternatives for Commission to Consider

1. Approval of Amended Change Order 1 of Task Order 23-REQ-002 to Pond & Company for Baker Park Improvements for design and construction management services for \$27,500.00
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Parks & Landscaping, County Manager, Purchasing

Funding Source: 2017 SPLOST

Attachments:

- Amended Change Order 1 of Task Order 23-REQ-002
- Original Change Order 1 Request