

Change Order # 1

Project: Task Order 23-REQ-002

Contract Date: October 4, 2022

Change Order Effective Date: April 18, 2023

Change Order Issued to: POND & Company
49 Park of Commerce Way, Suite 203
Savannah, GA 31405

You are directed to make the following changes to this Contract.

ITEM NO.	DESCRIPTION	Total
Task 1	Additional Survey	\$12,190.00
Task 2A	Building Concept Design	\$5,568.00
Task 2B	Building Design Development	\$9,280.00
Task 2C	Building Construction Documents and Permitting	\$22,272.00
Task 2D	Construction Observation Services (Billed Hourly NTE)	\$5,830.00
	TOTAL	

The original Contract Sum was.....\$ 114,788.80
 Net change by previously authorized Change Orders.....\$ 0
 The Contract Sum prior to this Change Order was.....\$ 114,788.80
 The Contract Sum will be increased by this Change Order.....\$ ~~55,140.00~~ \$27,000 (approved)
 The new Contract Sum including this Change Order will be.....\$ **169,928.80**

Owner
 Effingham County Board of Commissioners
 804 S. Laurel Street
 Springfield, GA 31329

Contractor
 POND & Company
 49 Park of Commerce Way, Suite 203
 Savannah, GA 31405

By: 

By: _____

Date: May 02, 2023

Date: _____

March 31, 2023

Alison Bruton, Purchasing Agent
804 S Laurel St
Springfield, GA 31329
Email: abruton@effinghamcounty.org
Phone: (912) 754-2159 Ext: 4572

RE: Baker Park Change Order 01 – Additional Survey and Architectural Design Services

Dear Ms. Bruton,

The County has requested additional services from Pond as follows:

1. To provide additional survey along Courthouse Rd to State Road 21 for the use of locating a run of public utility service(s) to the park.
2. Restroom/Concession building design services beyond the original scope of the project.

Task 1 – Additional Survey

As a sub-consultant to Pond, TR Long Engineering will provide the additional survey as defined in the limits of work exhibit below. The survey will include topography/existing conditions as well as Subsurface Utility (SUE) Level B location data.

Limits of Work

General survey area along Courthouse Rd.



Task 2 – Restroom / Concession Building Design

- A. Concept Design (25%)
 - a. Pond to provide Client with conceptual floorplan layout for the restroom building.
 - b. It is assumed that the building will be approximately 1500 square feet.
 - i. Additional program requests may result in additional fees.
 - c. Pond will provide a proposed materials palette and archetypal imagery for Client review and comment.
 - d. Pond to organize one virtual meeting to discuss floorplan and materials palette with Client representatives.
 - i. Pond to adjust floorplans and palette based on meeting discussions.
 - e. Pond to send updated concept to Client representatives.
 - i. This proposal assumes one additional round of edits based on Client feedback.
- B. Design Development (60%)
 - a. Once Client approves the floorplan, Pond will move into the design development phase for the building.
 - b. Deliverables for this phase shall include:
 - i. Cover Sheet
 - ii. General Notes, Legend, and Abbreviations
 - iii. Life Safety Plan
 - iv. Floor Plan
 - v. Reflected Ceiling Plan
 - vi. Roof Plan
 - vii. Exterior Elevations
 - c. The 60% set will be provided to the Client for review and feedback.
 - i. This proposal includes one virtual meeting to discuss 60% design.
 - ii. Pond will incorporate comments from client.
- C. Construction Documents and Permitting (100%)
 - a. Once the Client has approved the 60% set, Pond will proceed with Construction Documents.
 - b. Deliverables for this phase will include:
 - i. Cover Sheet
 - ii. General Notes, Legend, and Abbreviations
 - iii. Life Safety Plan
 - iv. Floor Plan
 - v. Reflected Ceiling Plan
 - vi. Roof Plan
 - vii. Exterior Elevations
 - viii. Building and Wall Sections
 - ix. Details
 - x. Finishes Schedule
 - xi. Structural Notes
 - xii. Foundation Plan
 - xiii. Structural/Framing Details
 - xiv. MEP Plans and Details associated with the building.
 - c. 90% Plans will be provided to the Client for review and comment as well as submitted for permit.
 - d. 100% plans will be issued upon incorporation of any Client or building permit comments and acceptance of plans by Client through issuance of permit.
- D. Construction Administration
 - a. Pond will respond to RFI's and submittals related to the additional architectural scope.
 - b. Pond will attend site meetings related to the additional architectural scope.

Conditions / Exclusions:

- Conditions and exclusions from original scope still apply unless specified in the additional services above.

- Specifications will be included on the plans. Written specifications are not included in this scope.
- The County will be responsible for all application, bond, and permit fees.
- Heating and ventilating HVAC scope for the restrooms only.
- Stand-alone controls based on occupancy sensor or wall switch.
- Design will include domestic, sanitary and vent systems to support 4-6 water closets.
- Design includes necessary Power, Lighting and Lighting Controls.
- Design excludes Telecommunications, Electronic Security and Lightning Protection.
- Redesign and/or permit revision/resubmittals after initial permit review approval is obtained is not included.
- Any redesign, including due to client direction, as-built analysis, or unforeseen conditions may incur additional cost.
- As-builts and record drawings are to be the Contractor's responsibility and are excluded from this proposal.

Fee Proposal

Task 1 – Additional Survey	\$12,190.00
Task 2A – Building Concept Design	\$5,568.00
Task 2B – Building Design Development	\$9,280.00
Task 2C – Building Construction Documents and Permitting	\$22,272.00
Task 2D – Construction Observation Services (Billed Hourly Not to Exceed)	\$5,830.00
TOTAL ADD SERVICES	\$55,140.00

\$27,000
approved by
BOC)

Notice-to-Proceed

Upon approval of this Change Order request, Pond will proceed with the services as described.

Sincerely,



Matthew Wilder, PLA, ASLA
Vice President



Melissa Phillips
Client Liaison

