Staff Report

Subject: Approval of Engineering Services Contract – Park West Pump Station Rehabilitation
Author: Danielle Carver, Procurement and Contracts Manager
Department: Engineering
Meeting Date: September 2, 2025
Item Description: Consideration to approve a contract with Goodwyn Mills and Cawood, LLC (GMC) for engineering evaluation, design, permitting, and construction phase services for the rehabilitation of the Park West Pump Station.

Summary Recommendation: The Park West Pump Station (PS-05), a critical regional sewer lift station, is currently operating in bypass mode due to mechanical failure. To restore reliable service, a full rehabilitation is required, including the construction of a new wet well, new pumps and controls, and site improvements.

GMC has proposed a two-phase scope:
- Phase 1: Engineering Evaluation, which includes site assessment, sewer demand analysis, hydraulic modeling, and preparation of a technical memorandum with recommendations and cost estimates.
- Phase 2: Design, Permitting, and Construction Support, which includes:
    - Topographic survey and geotechnical investigations
    - Full design document preparation (30%, 60%, 90%, and 100% submittals)
    - Permitting with GA EPD and NPDES
    - Bidding assistance
    - Construction administration and periodic inspection

This project is vital for maintaining wastewater service capacity in the Park West service area, and timely rehabilitation is essential to avoid operational disruptions.

Alternatives for Commission to Consider:

1. Approve the contract with Goodwyn Mills and Cawood, LLC as proposed.
2. Decline to approve the contract and direct staff to pursue alternative solutions.
3. Provide additional guidance to staff.

Recommended Alternative: 1
Other Alternatives: 2, 3
Department Review: Procurement, Engineering, Finance
Funding Source: FY26 Approved Capital Improvement Budget - Park West upgrades or regional station
Attachments: GMC Proposal for PS-05 Rehabilitation