



**MEMORANDUM**

TO: ALISON M. BURTON, EFFINGHAM COUNTY  
FROM: ROBERT ARMSTRONG, AIA, HGB  
RE: CLARENCE E. MORGAN GYM ADDITION, SPECIAL INSPECTIONS  
DATE: 15 APRIL 2024  
CC: THOMAS KEANE, FILE

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As requested by Effingham County, HGB has solicited proposals from two separate firms for construction testing and inspection services for the above referenced project. HGB provided a complete set of the construction documents (drawings and specs) to Terracon and Whitaker. They have provided proposed fees for construction testing and inspections as well as NPDES storm water monitoring and testing. Their proposed estimated fees breakdown as follows.

<u>Firm</u>	<u>Testing and Inspections</u>	<u>NPDES</u>	<u>Total</u>
Whitaker	\$27,510.00	\$12,800.00	\$40,310.00
Terracon	\$37,885.00	\$11,100.00	\$48,985.00

We have reviewed the attached proposals and recommend Whitaker.

Also, as discussed, the Special Inspector can work as a sub to HGB, or they can work directly for the Owner. If they are a sub to HGB we will add a 10% markup to their fee.

Please let me know how you wish to proceed and if you have any questions.

**THANK YOU**