



April 4, 2024

April 4, 2024

Stephanie D. Johnson
Effingham County Board of Commissioners
804 South Laurel Street
Springfield, Georgia 31329

Dear Stephanie D. Johnson

This agreement is for the book creation of minutes for the Effingham County Board of Commissioners. Kofile Technologies, Inc. (Kofile) is uniquely qualified to address the long-term management, preservation & digital access of records. The location of work for this project is the Effingham County Board of Commissioners office & Kofile.

VOLUMES: PROJECT INVENTORY & ITEMIZED PRICING		
Creation of Book from Digital Images from Minutes year 2022 and year 2023	Legal	\$3,000.00
Separate Books for each year **		
TOTAL		\$3,000.00

This proposal shall be governed by the terms of use found at <https://kofile.com/termsandconditions>.

Payment Terms: Invoiced 100% at project completion.

Effingham County Acceptance

Kofile Acceptance

Signature of Authorized Official

Signature of Authorized Official

Print Name of Authorized Official

Print Name of Authorized Official

Title of Authorized Official

Title of Authorized Official

Date

Date