

## **Staff Report**

**Subject:** Consideration to allow the contract for inmate commissary services at Effingham County Prison with McDaniel Supply Company to renew for a one-year term

**Author:** Alison Bruton, PCPM

**Department:** Prison

**Meeting Date:** 5/21/2024

**Item Description:** Prison Commissary Contract Renewal

**Summary Recommendation:** Approval to renew

### **Executive Summary/Background:**

- The County has an agreement in place for prison inmate commissary services with McDaniel Supply Company. The term of the agreement is from July 1, 2016 until June 30, 2019, with annual automatic renewals unless terminated.
- McDaniel Supply Company have been the commissary provider since 2016.
- The County receives 41.2% commission on gross sales less tax.
- FY2023 we received \$121,343.23. FY24 through 12/31 we received \$44,474.79.

### **Alternatives for Commission to Consider**

1. Board approval to allow the contract for inmate commissary services at Effingham County Prison with McDaniel Supply Company to renew for a one-year term from July 1, 2024 to June 30, 2025.
2. Do not approve the contract for inmate commissary services at Effingham County Prison with McDaniel Supply Company to renew for a one-year term from July 1, 2024 to June 30, 2025

**Recommended Alternative:** 1

**Other Alternatives:** 2

**Department Review:** Purchasing and Prison

**Funding Source:** None required – system is ‘turn-key’ with all costs being the responsibility of McDaniel Supply Company.

**Attachments:** Commissary Contract with McDaniel Supply Company