

Staff Report

Subject: Construction Board of Adjustments and Appeals
Author: Stephanie Johnson, County Clerk
Department: Administration
Meeting Date: January 3, 2023
Item Description: Consideration to approve to appoint members to the Construction Board of Adjustments and Appeals

Summary Recommendation:

Staff requests approval for reappointments/appointment of Construction Board members.

Executive Summary: The Construction Board of Adjustments & Appeals consists of five (5) regular members and four (4) alternates of which should be individuals with knowledge and experience in technical codes.

Background:

1. This Board has been inactive for a number of years due to the down turn in the economy. With the increase in construction there is a need to re-establish the board.
2. The Board shall include one member and one alternate each having knowledge and experience in plumbing, electrical, heating and air conditioning and general contracting.
3. The terms of office of the board members shall be staggered, running from January to December. Three regular members and two alternates shall be appointed for four-year terms. Two regular members and two alternates shall be appointed for two-year terms.
4. The Chairman of the board is elected among its members.
5. The Building Official shall act as secretary of the board.
6. The list of candidates for consideration of reappointment are as follows:
Tommy Blewett, Jacob Patrick, Sr., and Tim Edenfield.
7. Mr. Jon Sauls Sr., prior to his passing, served as an alternate on the Board. **Jack Williford** has been recommended as his replacement to serve a new term.

Alternatives for Commission to Consider:

1. To approve to reappoint Tommy Blewett, Jacob Patrick Sr. and Tim Edenfield and to appoint Jack Williford to serve a two-year term (thru 12/31/2025)
2. To not approve the list as presented and consider other candidates.

Recommended Alternative: Staff recommends Alternative 1.

Other Alternatives: N/A

Department Review: Development Services/County Clerk

Funding Source: N/A

Attachments:

1. **Section 14-60** – Construction Board of Adjustments & Appeals Ordinance
2. Member Profile Application (J. Williford)